



Agenda

East Kent (Joint Scrutiny) Committee

**Monday
22 December 2008
at 9.00am**

**The Civic Centre
Castle Hill Avenue
Folkestone
CT20 2QY**

Membership of the East Kent (Joint Scrutiny) Committee

Councillors

Councillor	R	Bayford (Thanet)
Councillor	T	Birkett (Kent County Council)
Councillor	R	Bruce (Thanet)
Councillor	A	Clifton-Holt (Shepway)
Councillor	M	Conolly (Dover)
Councillor	M	Fisher (Canterbury)
Councillor	M	Harrison (Thanet)
Councillor	D	Lloyd-Jones (Dover)
Councillor	P	Martin (Shepway)
Councillor	R	Matthews (Canterbury)
Councillor	K	Mills (V-Ch) (Dover)
Councillor	T	Prater (Ch) (Shepway)
Councillor	J	Simmonds (KCC)
Councillor	I	Thomas (Canterbury)
Councillor	M	Vye (Kent County Council)

NOTES

1. The East Kent Joint Scrutiny Committee has not authorised the recording of their meetings by members of the public or the media by any mechanical or electronic device or similar means. Recordings will not be permitted at any such meetings to which the press and public are admitted unless expressly authorised by the Committee.
2. The information contained within this agenda is available in other formats, including large print, audio cassettes and other languages.
3. If you have any queries regarding items on this agenda, please contact Lorraine Burley by e-mail: lorraine.burley@shepway.gov.uk or by telephone on 01303 853411; or write to the address below:

AGENDA

EAST KENT (JOINT SCRUTINY) COMMITTEE

Monday, 22nd December, 2008, at 9.00 am Ask for: **Lorraine Burley - 01303 853411,
lorraine.burley@shepway.gov.uk**

**The Civic Centre, Castle Hill Avenue,
Folkestone, CT20 2QY**

1. **APOLOGIES FOR ABSENCE**
 TO RECEIVE apologies for absence

2. **DECLARATIONS OF ANY INTERESTS**
 TO RECEIVE declaration of interests

3. **SUBSTITUTE MEMBERS**
 The Chairman to report any notifications received prior to this meeting regarding the attendance of substitutes for Members of this Committee.

4. **MINUTES (Pages 1 - 6)**
 TO CONFIRM as a true record the minutes of the meeting of the East Kent (Joint Scrutiny) Committee held on 9 July 2008.

5. **MINUTES OF THE WASTE MANAGEMENT WORKING SUB-GROUP (Pages 7 - 10)**
 TO NOTE the minutes from the East Kent (Joint Scrutiny) Committee Waste Management Working Sub-Group meeting that was held on 9 September 2008.

6. **MATTERS REFERRED FROM THE EAST KENT (JOINT ARRANGEMENTS) COMMITTEE**
 To receive any items referred from the last meeting of the committee.
 (None at this time)

7. **ALLOCATION OF £50,000 FUNDING TO EAST KENT CLUSTER BY KENT AND MEDWAY IMPROVEMENT PARTNERSHIP (Pages 11 - 14)**
 TO CONSIDER the East Kent Joint Arrangements Committee report by the Head of Policy and Improvement, Canterbury City Council and the resolutions detailed in the minutes appended to this agenda.

8. JOINT HOUSING LANDLORD SERVICES (Pages 15 - 92)

TO CONSIDER the East Kent Joint Arrangements Committee report by the Head of Community Services, Thanet District Council and the resolutions detailed in the minutes appended to this agenda.

9. SHARED HR/PAYROLL BUSINESS CASE (Pages 93 - 102)

TO CONSIDER the East Kent Joint Arrangements Committee report by the Corporate Director, Shepway District Council and the Director of Corporate Services, Canterbury City Council and the resolutions detailed in the minutes appended to this agenda.

10. ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OR THE FREEDOM OF INFORMATION ACT 2000 OR BOTH

It will be necessary to exclude the press and public for any business under this item.

**TERMS OF REFERENCE of the EAST KENT (JOINT SCRUTINY)
COMMITTEE**

1. Monitor review and scrutinise the actions and decisions of the East Kent (Joint Arrangements) Committee.
2. Make recommendations for re-consideration of any decisions made or actions taken and to make recommendations for improvement and/or changes in responsibilities and functions of the East Kent (Joint Arrangements) Committee.
3. Prepare reports and recommendations to the parties on the performance and delivery of the shared services provided by the East Kent (Joint Arrangements) Committee.
4. Propose an annual budget for the East Kent (Joint Scrutiny) Committee in accordance with the requirements of the parties.
5. Prepare an annual report to the parties on the performance of these arrangements.
6. Facilitate the exchange of information about the work of the East Kent (Joint Scrutiny) Committee and to share information and outcomes from reviews.